

### MEMBERSHIP

Welcome to the Inverness Art Co-Op! We are happy you are considering joining our Co-Op! This application will hopefully address many of your questions, but there's always the possibility that we missed something, so if you have any questions, please reach out and we'll try to answer them.

### ELIGIBILITY

Anyone of legal age, living in Inverness or Citrus County area who is engaged in the creation of artwork suitable for sale in the Inverness Art Co-Op is eligible to apply for membership with a medium or genre that is not already sufficiently represented. An example is two artists using Acrylic, but their styles and/or subject matter are different enough to not cause a competition between artists within the Co-Op.

### REQUIREMENTS

Applicant must:

1. Do all the work required to create your art and the art must be gallery ready to hang/display
2. Have a phone number where you can be reached
3. Have reliable transportation
4. Commit to at least one day per month to operate the Co-Op and be pleasant to the customers\*
5. Attend at least six of the monthly business meetings after being approved which are held on the second Wednesday of every month at 10:00am
6. Provide your legal name and Social Security number for accounting purposes
7. Not have the same medium for sale in any other establishment (gallery, shop, restaurant, etc.) in Inverness
8. Must promote the Co-Op when promoting your own work
9. Your artwork must sell in order to remain in the Co-Op.

If you meet all the above requirements, please complete the Application and email ([suzkelley@InvernessArtCoOp.com](mailto:suzkelley@InvernessArtCoOp.com)) or drop it by the Co-Op. Your application will be reviewed by the Membership Chairperson and they will contact you to arrange a time for you to present your work at one of the subsequent monthly meetings.

If it is determined your work is similar to an existing member, you may be placed on a waiting list if you desire.



## INVERNESS ART CO-OP MEMBERSHIP APPLICATION

\*If you are not able to operate the Co-Op per Requirement #4 above, the fee schedule will be modified to reflect a non-working member.

If you are a working member, you will receive sufficient training to operate the Co-Op on your own. There is a three month probationary period and if at any time in that probationary period, it is determined you are not able to operate the Co-op on your own or you feel you cannot, your fee schedule would be modified or the membership terminated.

If your application is accepted, you will need four (4) pieces of work that are finished, priced and ready to sell to present at the scheduled monthly meeting. The scheduled monthly meeting is mandatory and cancellations, rescheduling or missing the meeting will disqualify you from consideration.

Upon approval, you will be required to sign a membership agreement committing you to the terms of this application and the fee schedule based on whether you are a working or non-working member.

Membership is available without discrimination because of race, creed, sex or age.

The Fee Schedule can be found below and a sample agreement is attached for informational purposes only.



## INVERNESS ART CO-OP MEMBERSHIP APPLICATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_; County: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Website URL: \_\_\_\_\_

Facebook Page: \_\_\_\_\_

Instagram/Other Social Media Pages: \_\_\_\_\_

Describe your Artwork and Medium Used:

\_\_\_\_\_  
\_\_\_\_\_

Price Range: \_\_\_\_\_

Display Requirements: \_\_\_\_\_

Do You Hold Classes? \_\_\_\_\_

Are You Interested in the Open Studio Space? \_\_\_\_\_

Membership Type (Working/Non-Working): \_\_\_\_\_

Why Do you Want to Join the Inverness Art Co-Op?

\_\_\_\_\_  
\_\_\_\_\_

Where else do you display/sell your work? \_\_\_\_\_

References:

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_



# INVERNESS ART CO-OP MEMBERSHIP APPLICATION

## Fee Schedule\*

Membership Type	Co-Op Commission (Includes classes)	Monthly Fee	Notes
<b>Working Member</b>	Artist/Co-Op: 70%/30%	Standing Floor Display (End/Side) - \$75 60" of continuous wall space - \$75 Table-top Display Case (60" of surface space) - \$75	Artists may provide their own standing displays in order to properly and securely display their art
<b>Non-Member</b>	Artist/Co-Op: 50%/50%	Handing Floor Display (End/Side) - \$125 60" of continuous wall space - \$125 Table-top Display Case (60" of surface space) - \$125	Artists may provide their own standing displays in order to properly and securely display their art
<b>Open Studio</b>	No classes permitted in Open Studios	\$75/hr	Scheduling required; First requested basis

*\*Fee Schedule can be changed from time to time with proper notice to membership*



### **SAMPLE Membership Agreement**

Belonging to the Co-Op involves being able to work well with others for the common goal of sharing knowledge and collaboration toward a creative end. As Artists, we strive to express ourselves in our art and share that with the world. Together we can help each other to achieve that!

In addition to operating the Co-Op on your scheduled shifts, you will be expected to participate in Co-Op operations, activities and events. Such could include but not limited to volunteering at Co-Op events, cleaning sink, emptying trash cans, sweeping, dusting displays. The Co-Op will address any major repairs, issues with the property and the outside grounds.

You must not put the Co-Op, any person, or the property itself in any danger that would cause damage to person, place or thing. This includes but not limited to hazardous material, flame, electric tools, sharpened edges/knives. You will keep all your supplies and equipment in order and utilize a 'clean desk' concept throughout the Co-Op.

In order to keep the Co-Op looking fresh and ever changing, you will be required to be able to completely change out your art at least three times a year. Your display location will also change such that all members have equal access to display their work to the benefit of the artist and the Co-Op. You will be expected to help moving your work.

All work needs to be completed by you and gallery ready to hand/display. Prints, notecards and other forms of reproductions of your work are permitted but no less than 75% must be original work.

You understand you are responsible for arriving on time for your slotted work day(s) and if you have to reschedule, it is your responsibility to coordinate and confirm your shift is covered by another member and you cover another member's shift. All shifts will be in the Co-Op calendar.

You will carry insurance on your work pieces and will not hold the Co-Op or property owner responsible or liable for damage to or theft of your work due to customer carelessness, intentional or not.

You will be responsible for packaging & shipping any sales of your work that are not hand-carried by the purchaser.

If you hold classes, you will be responsible for setting up, facilitating and clean-up of the classroom following the 'leave it like you found it' rule of thumb.



## INVERNESS ART CO-OP MEMBERSHIP APPLICATION

You understand and agree to all these terms and agree to abide by the Co-Op operating procedures, written or verbal.

**END OF SAMPLE Membership Agreement**

